



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
February 11, 2019

A regular meeting of the Farmington City Council will be held on
Monday, February 11, 2019 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – January 14, 2019 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMOS**

NEW BUSINESS

11. State of the City Address by Mayor Ernie Penn.
12. Resolution 2019-03 – A resolution providing for the adoption of the amended budget for the City of Farmington, Arkansas for the 12 months beginning January 1, 2018 and ending December 31, 2018; appropriating money for each item, and for other purposes.
13. Request approval of contract with Area Agency on Aging of Northwest Arkansas for 2019.
14. Request approval of Concessionaire Contract with Farmington Booster Club.
15. Request approval of Farmington Sports Complex rental fee schedule.
16. Request approval to purchase two new Dodge Charger's and necessary equipment to outfit both units.
17. Request approval for the renewal of the School Resource Officer contract with Farmington School District.
18. Resolution No. 2019-02 – A resolution in support of an application for the local law enforcement block grant.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting January 14th, 2019

The regular meeting of the Farmington City Council scheduled for Monday, January 14th, 2019 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Abigail Spinks, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens - None

Approval of the minutes for the December 10th, 2018 Regular Meeting of the City Council. On the motion of Council Member Bell and with a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the minutes for the meeting were approved as presented 8-0.

Financial Reports – Mayor Penn presented the financial reports. There were no questions.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Morgan and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports -

Fire Chief Cunningham introduced new Firemen Dillon Jones, Logan Hattabaugh, A.J. Jones and Aaron Spahn to the council.

Mayor Penn informed the council that 6 of the Planning Commissioners appointments had expired and they were all up for reappointment. They drew for their new terms:

Bobby Wilson Jr. and Toni Lindsey – 4-year terms, expiring December 31,2022.

Jay Moore and Judy Horne – 3-year terms, expiring December 31,2021.

Chad Ball & Robert Mann – 2- Year terms expiring December 31, 2020.

On the motion of Council Member Mathews and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the terms for Planning Commissioners Bobby Wilson Jr. and Toni Lindsey – 4-year terms, expiring December 31,2022. Jay Moore and Judy Horne – 3-year terms, expiring December 31,2021. Chad Ball & Robert Mann – 2- Year terms expiring December 31, 2020 were approved as presented by a vote of 8-0.

Mayor Penn informed the council that Laurie Adkins was the new Parks & Recreation Program Director for the Sports Complex. She came highly recommended and the interview committee recommended she be offered the position.

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory - Police Department

After a brief presentation by Police Chief Hubbard, a motion was made by Council Member Bryant and seconded by Council Member Lipford and by the consent of all Council Members present after a roll call vote, it was approved to remove the following items from inventory: 2 LFL Liberty Lightbars, serial number 36477, city tag number 0542 and serial number 31405, city tag number 0536 and transfer them to the Lincoln Police Department as requested by a 8-0 vote.

Old Business -

Ordinance No. 2018-15 An Ordinance rezoning property at 65 Double Springs containing approximately 5.65 acres +/- from R-1, single family residentials to R-3, zero lot line single family residential as requested by D & B of Northwest Arkansas Inc.

Mayor Penn gave a brief overview of the issues pertaining to this Ordinance. He asked the developers if there was anything additional or new information they wished to add, there were none. Mayor Penn then asked if there were any citizens present that had any new concerns, there were none. After a brief discussion by the Council Members, Council Member Bell made a motion to put Ordinance 2018-15 on its second and third and final reading by title only, it was seconded by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. City Attorney Tennant read Ordinance 2018-15 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was passed by a vote of 6-2, with Council Members Bryant & Parsley voting no.

Resolution No. 2019-01 A Resolution Establishing the Procedural Rules for the City Council of the City of Farmington, Arkansas for 2019.

City Clerk Penn advised the council that state statute 14-43-501 requires each city to establish their working policies and procedures at their 1st meeting in January. She advised the council of 2 date changes for City Council Meetings for 2019. The October Meeting will be Tuesday October 15th, 2019 due to the Columbus Day and the November meeting will be held Tuesday, November 12th, 2019 due to Veterans Day. On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, Resolution No. 2019-01 was approved 8-0.

Request approval to appoint Bobby Morgan Vice Mayor for 2019

On the motion of Council Member Bell and a second by Council Member Lipford and by the consent of all Council Members present after a roll call vote, the motion to approve Bobby Morgan as Vice Mayor for 2019 was approved 8-0.

Request Approval of Contracts from the Earthplan Design Alternatives PA for MS4 Stormwater Compliance and Floodplain Administration.

On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the motion to approve the contract with Earthplan Design Alternatives PA for MS4 Stormwater Compliance and Floodplain Administration was approved 8-0.

Ordinance No. 2019-01 A Ordinance to vacate the unused waterline easement running from the north end of Bonnie Lane to Hwy, 62, City of Farmington, Arkansas and for other purposes.

A motion was made by Council Member Bell to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and Ordinance No. 2019-01 be read 1 time by title only, it was seconded by Council Member Lipford and by the consent of all Council Members present after a roll call vote, it was approved 8-0. City Attorney Tennant read Ordinance No. 2019-01 by title only. Mayor Penn asked Shall the Ordinance pass? After a roll call vote Ordinance 2019-01 was approved by a vote of 8-0. A motion was made by Council Member Bryant and seconded by Council Member Parsley to approve Ordinance 2019-01 with an Emergency Clause dated January 14th 2019 and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0.

Council Member Cunningham thanked everyone for the support of the community and Council Members for their support of the medical benefit held for her sick granddaughter. She could not imagine living anywhere else.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Bryant and by the consent of all members present, the meeting adjourned at 6:36 pm until the next regularly scheduled meeting to be held Monday February 11th, 2019 at in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

MONTH	CITY SALES TAX		Extra sales tax	STATE SALES TAX	
	2018	2019		2018	2019
JANUARY	\$ 63,631.38	\$ 73,651.00	\$ 43,904.12	\$ 94,536.33	\$ 102,295.43
FEBRUARY	\$ 76,812.89			\$ 105,195.78	
MARCH	\$ 63,060.76			\$ 90,177.29	
APRIL	\$ 59,653.41			\$ 89,619.16	
MAY	\$ 67,065.94			\$ 99,256.59	
JUNE	\$ 70,180.31			\$ 93,107.16	
JULY	\$ 76,809.32			\$ 103,314.13	
AUGUST	\$ 81,987.06			\$ 100,462.04	
SEPTEMBER	\$ 77,087.72			\$ 98,935.97	
OCTOBER	\$ 79,744.01			\$ 100,562.81	
NOVEMBER	\$ 76,858.16			\$ 99,640.31	
DECEMBER	\$ 71,558.04			\$ 96,779.83	
Monthly Comparison - November 2017/November 2018		\$ 10,019.62	Increase (Decrease)	\$ 17,778.72	\$ 7,759.10
YTD comparison		Increase for 2019 over 2018 YTD - City Sales Tax	\$ 10,019.62	Increase for 2019 over 2018 YTD - State Sales Tax	\$ 7,759.10

**Bond Fund Expense Account
January 2019**

Street Construction Bond Fund

	Beginning Balance
1/1/2019	\$1,134,236.91
January Expenses	
1/7/2019 Plymouth Engineering	\$425.66
1/29/2019 Southern Building	\$127,926.30
January Interest & Dividend	
1/31/2019	\$1,873.48
Statement Balance 1/31/2019	\$1,007,758.43

Park Construction Bond Fund

	Beginning Balance
1/1/2019	\$2,008,336.11
January Expenses	
1/30/2019 Benchmark Construction	\$134,928.00
January Interest & Dividend Income	
12/31/2018	\$3,081.73
Statement Balance 1/31/2019	\$1,876,489.84

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	200.00	1,500.00	13.33%
ACT 833	0.00	20,000.00	0.00%
ALCOHOL SALES TAX	305.39	3,000.00	10.18%
ANIMAL CONTROL REVENUES	610.00	2,500.00	24.40%
BUILDING INSPECTION FEES	4,113.00	88,449.74	4.65%
BUSINESS LICENSES	3,825.00	5,000.00	76.50%
CITY COURT FINES	9,141.85	110,000.00	8.31%
CITY SALES TAX REVENUES	117,555.12	1,150,000.00	10.22%
COUNTY TURNBACK	46,434.67	415,000.00	11.19%
DEVELOPMENT FEES	2,925.00	10,000.00	29.25%
FRANCHISE FEES	62,556.96	375,000.00	16.68%
GARAGE SALE PERMITS	0.00	3,000.00	0.00%
INTEREST REVENUES	2,356.12	15,000.00	15.71%
MISCELLANEOUS REVENUES	4,893.29	12,563.96	38.95%
PARK RENTAL	0.00	1,400.00	0.00%
SALES TAX - OTHER	102,295.43	1,100,000.00	9.30%
SPORTS COMPLEX FEES	3,140.00	50,000.00	6.28%
SRO REIMBURSEMENT REVENUES	0.00	30,000.00	0.00%
STATE TURNBACK	12,804.15	95,000.00	13.48%
STREET COUNTY TURNBACK	4,168.89	0.00	0.00%
TRANSFER INCOME	0.00	700,000.00	0.00%
Revenue	\$377,324.87	\$4,187,413.70	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	11,720.75	160,000.00	7.33%
ADVERTISING EXPENSE	2,057.80	6,000.00	34.30%
BUILDING MAINT & CLEANING	1,661.23	40,000.00	4.15%
CREDIT CARD FEE EXPENSE	269.79	4,000.00	6.74%
ENGINEERING FEES	3,633.00	45,000.00	8.07%
INSURANCES EXPENSE	0.00	40,000.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	1,305.29	17,000.00	7.68%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	5,435.80	53,500.00	10.16%
PAYROLL EXP - ELECTED OFFICIAL	9,998.72	121,500.00	8.23%
PAYROLL EXP - REGULAR	17,857.67	223,000.00	8.01%
PLANNING COMMISSION	0.00	16,400.00	0.00%
POSTAGE EXPENSE	0.00	2,500.00	0.00%
PROFESSIONAL SERVICES	0.00	10,000.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	230.89	2,000.00	11.54%
RETURNED CHECK	0.00	250.00	0.00%
SERVICE CHARGES	0.00	150.00	0.00%
TECHNICAL SUPPORT	225.94	70,000.00	0.32%
TELECOMMUNICATION EXPENSES	206.15	1,000.00	20.62%
TRAVEL, TRAINING & MEETINGS	1,639.53	20,000.00	8.20%
UTILITIES EXPENSES	6,483.37	65,000.00	9.97%
Expenses	\$62,725.93	\$919,300.00	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	44.38	2,000.00	2.22%
MATERIALS & SUPPLIES EXPENSE	6.23	600.00	1.04%
NEW EQUIPMENT PURCHASE	0.00	500.00	0.00%
PAYROLL EXP - REGULAR	4,582.09	56,000.00	8.18%
PROFESSIONAL SERVICES	0.00	15,000.00	0.00%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	49.23	500.00	9.85%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%
Expenses	\$4,681.93	\$77,100.00	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	78.80	2,500.00	3.15%
PAYROLL EXP - REGULAR	6,159.90	85,000.00	7.25%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	872.46	5,000.00	17.45%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$7,111.16	\$95,000.00	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	609.00	0.00	0.00%
FUEL EXPENSES	529.68	6,000.00	8.83%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	321.81	8,500.00	3.79%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	23,400.00	6,500.00	360.00%
PAYROLL EXP - REGULAR	33,773.60	505,070.09	6.69%
REPAIR & MAINT - BUILDING	0.00	400.00	0.00%
REPAIR & MAINT - EQUIPMENT	90.92	4,000.00	2.27%
REPAIR & MAINT - TRUCK	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	2,000.00	0.00%
UNIFORMS/GEAR EXPENSE	4,560.79	12,200.00	37.38%
Expenses	\$65,555.92	\$553,570.09	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
LEGAL FEES	1,500.00	18,000.00	8.33%
MATERIALS & SUPPLIES EXPENSE	52.05	3,000.00	1.74%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	5,168.38	70,000.00	7.38%
POSTAGE EXPENSE	33.50	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	3,500.00	0.00%
Expenses	\$6,753.93	\$103,900.00	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
BREATHALYZER EXPENSES	47.56	700.00	6.79%
CAPITAL IMPROVEMENT	0.00	500,000.00	0.00%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	1,930.54	36,000.00	5.36%
MATERIALS & SUPPLIES EXPENSE	1,399.71	50,000.00	2.80%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	56,000.00	0.00%
PAYROLL EXP - REGULAR	70,455.80	1,140,424.99	6.18%
PAYROLL EXP - SRO	5,591.86	69,644.41	8.03%
REPAIR & MAINT - AUTOMOBILES	691.69	25,000.00	2.77%
REPAIR & MAINT - EQUIPMENT	114.02	3,000.00	3.80%
TRAVEL, TRAINING & MEETINGS	0.00	10,000.00	0.00%
UNIFORMS/GEAR EXPENSE	2,394.66	12,000.00	19.96%
Expenses	\$82,625.84	\$1,905,269.40	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	0.00	200,000.00	0.00%
LIBRARY TRANSFER	0.00	44,000.00	0.00%
Expenses	\$0.00	\$244,000.00	

2/5/2019

GENERAL FUND

10:58 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jan 2019	Dec 2019	Percent of
	Actual		Budget
PARKS DEPT			
Expenses			
FUEL EXPENSES	42.94	3,500.00	1.23%
MATERIALS & SUPPLIES EXPENSE	372.73	5,000.00	7.45%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	9,150.11	162,774.21	5.62%
REPAIR & MAINT - EQUIPMENT	142.41	3,000.00	4.75%
SPORTS PARK FUEL	0.00	1,500.00	0.00%
SPORTS PARK MATERIALS	0.00	22,000.00	0.00%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	0.00	45,000.00	0.00%
SPORTS PARK REPAIR/MAINT	62.70	5,000.00	1.25%
SPORTS PARK UTILITIES	801.42	15,000.00	5.34%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
UTILITIES EXPENSES	178.29	3,000.00	5.94%
Expenses	\$10,750.60	\$287,774.21	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2019 Jan 2019 Actual	Annual Budget Jan 2019 Dec 2019	Jan 2019 Dec 2019 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	20.00	0.00	0.00%
FINES/LOST ITEMS	482.79	4,000.00	12.07%
INTEREST REVENUES	43.01	0.00	0.00%
TRANS FROM GENERAL FUND		44,000.00	0.00%
WASHINGTON CO LIBRARY	27,421.00	175,047.00	15.66%
Revenue	\$27,966.80	\$223,047.00	
Expenses			
ADVERTISING EXPENSE		1,000.00	0.00%
BOOKS AND MEDIA	2,575.09	32,000.00	8.05%
BUILDING MAINT & CLEANING	333.37	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	389.76	10,147.00	3.84%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE		3,000.00	0.00%
PAYROLL EXP - REGULAR	9,744.42	152,000.00	6.41%
POSTAGE EXPENSE		300.00	0.00%
PROFESSIONAL SERVICES		5,000.00	0.00%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING		3,700.00	0.00%
TECHNICAL SUPPORT		8,000.00	0.00%
TRAVEL, TRAINING & MEETINGS		1,000.00	0.00%
UTILITIES EXPENSES	166.49	2,400.00	6.94%
Expenses	\$13,234.13	\$223,047.00	

Committee Reports

Farmington Community Development Committee

January 24, 2019 at City Hall

Attendees: Denis Patrick, Sherri Ganz, Adam Persenaire, Sally Zelinka, Chad Ball, Ernie Penn, Josh Frye & Diane Bryant

The Farmington Economic Development committee will now be called the Farmington Community Development Committee to more accurately reflect our focus on developing community spirit.

The meeting began at 12:15 after a brief time to eat our lunch and visit. We discussed the progress of a trail- head on the western side of Kessler Mt. which would be easily accessible to the residents of Farmington. There was a 40-acre tract of land that was recently purchased by the Walton Foundation. It most likely will be developed into bike and hiking trails. Roads are not accessible to this property currently. It would be desirable if the City of Fayetteville, the Walton foundation and the county developed roads to the location to allow access to resident to the mountain from the western side.

The committee next explored connecting with the walking- biking trail system in Fayetteville. The Fayetteville trail system will be very close to Farmington boundaries since it runs behind Williams Elementary and the new maintenance building on Broyles St. It is our desire to connect with Matt Mihalevich, the Fayetteville Trail Coordinator, and discuss the possibilities of connecting with the Fayetteville Trails.

The committee feels we need a new master street and trail plan so we can communicate with the Walton Foundation to assist us in the process. This will be helpful document to present our concept to the community and to organizations from whom we might receive grant funds.

Submitted

Diane Bryant

Chair of Community Development

Agenda Item 10

(remove from inventory)



City of Farmington
354 W. Main Street
P.O. Box 150
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479-267-3865
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MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Floyd Shelley

Re: Remove William AG Side mower attachment, Kenwood Handheld radios, Motorola radios, & Bush Hog from Public Works inventory

Date: February 11, 2019

Recommendation

Requesting the removal of the following:

William AG Side Mower Attachment	SN 029-RBA	Tg# 825
Kenwood Handheld TK-360G-1 Radio	SN 40902484	Tg# 520
Kenwood Handheld TK-360G-1 Radio	SN 40902490	Tg# 521
Motorola 2 way radio	SN 428FPQ7796	Tg# 916
Motorola handheld radio	SN 174TSY5404	Tg# 952
Bush Hog BH26	SN 12-01138	Tg# 829

Discussion

The radios are old and don't work. The mower attachment and bush hog are beyond repair and will be sold for scrap.

Budget Impact

none



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MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Floyd Shelley
Re: Remove Ice Machine from inventory
Date: February 11, 2019

Recommendation

Requesting the removal of the ice machine from the Parks inventory, SN 6534, city tag # 99.

Discussion

The ice machine is not repairable.

Budget Impact

none



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To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: REMOVAL OF EQUIPMENT
Date: 02/11/2019

Recommendation

Requesting the removal of a Siren Assembly.
City Tag: 0537

Background

This is a Siren Assembly which included siren and switch box. It had been used in several vehicles but is out dated and no longer able to be used with updated consoles.

Discussion

This system was purchased but can't be moved to a newer unit. Need to remove and destroy.

Budget Impact

\$ 0.0



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354 W. Main Street
P.O. Box 150
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479-267-3865

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Mark Cunningham
Re: Remove from inventory
Date: 2/1/2019

Recommendation

I would like to recommend that we remove from inventory broken and discarded following items: Hose coupling machine # 494, Apollo nozzle #511, and a Bullard T4 camera #377 and also out dated Scott air pack bottles, # 65,66,67,68,69,70,71,72,73,74,75,76,77,78,79

Background

The Fire department needs to remove these items that are not operating and has been replaced.

Budget impact

None

Mark Cunningham
Fire Chief

Agenda Item 11

2019 State of the City Address

It is my honor tonight to present the State of the City Address.

I would like to begin by thanking the City Council, Elected Officials, Planning Commissioners and employees of the City for your continued dedication and Commitment to make Farmington a better place to live.

I am pleased to report that our City is financially sound and we have maintained excellent cash reserves. Our City and County sales taxes continue to increase each year and this allows our City to have funds to support the expansion of our City services, for capital improvement projects to begin and be completed without interruption. Our City will continue to budget very conservatively regarding income growth and maintain a tight control regarding operating expenses for each department.

Our City will have several Capital Improvement projects to begin and be completed in 2019.

- 3rd Phase of Hwy 170 expansion consisting of Right of Way acquisitions and utility relocations should be completed in late 2019**
- New Public Works building will be completed and ready for occupancy in March 2019**
- Creekside Park Improvements will be completed by June 30th, 2019.**
- Double Springs Widening and Drainage Improvements from Hwy 62 to Rheas Mill Road will be placed for bid and completed by September 2019.**
- Drainage Improvements on Garland McKee Road and Meadowsweet Subdivision**
- Expansion of the City Library**
- Expansion of the Police Department area of City Hall**
- Complete overlay and repair of Clyde Carnes Road**

Our City continues to experience growth in our Residential and Commercial areas of our City. I am excited and encouraged about businesses who have located in our City and others who have expressed an interest to expand or relocate to Farmington. In 2018, our City issued 82 new residential building permits and 11 Commercial Building permits with a total valuation of \$224 Million.

Our Residential growth is still very active with 182 residential lots available and/or in construction with new homes and another 75 lots approved or proposed. This growth exhibits the confidence that builders have in our City and our School System.

With the expansion of Hwy 170, the future growth pattern will be in the land areas surrounding our new High School, Basketball Arena and Performing Arts center. This area will include a new Football Stadium, Track and Indoor practice facility that should be finished by July 2019.

With the Commitment from our City Council, our Fire Department will have 2 full time firemen on duty ,24/7 , 365 days a year along with their regular volunteers. Our Police Department will grow in personnel in 2019 with 2 new full time patrolmen along with a new SRO for our school. The strength of our Public Safety departments will give our residents added security that Farmington is a safe place to live.

I think it is imperative in 2019, that our City continue to make a commitment to work with our School, Chamber and Civic organizations to help build Farmington into a more attractive place for families and businesses to locate.

In closing, I would like to thank the citizens of Farmington for their continued support of our City. I am very proud and honored to be your Mayor and I pledge to work hard each and every day to make Farmington a better place. God has blessed our City and we should be thankful every day for these blessings. I look forward to very successful and prosperous 2019 for the City of Farmington.

Mayor Ernie L Penn

Agenda Item 12

RESOLUTION NO. 2019-03

A RESOLUTION PROVIDING FOR THE ADOPTION OF THE AMENDED BUDGET FOR THE CITY OF FARMINGTON, ARKANSAS FOR THE 12 MONTHS BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018; APPROPRIATING MONEY FOR EACH ITEM, AND FOR OTHER PURPOSES.

Whereas, it is necessary to amend the budget to reflect actual revenues and expenditures at year end;

Now therefore, be it resolved by the City Council of the City of Farmington, Arkansas:

Section 1: This resolution shall be known as the budget amendment resolution for the City of Farmington for the twelve (12) month period beginning January 1, 2018 and ending December 31, 2018. The attached budget amendment is incorporated herein as if set out word for word and figure for figure to reflect actual revenues and expenditures as set forth on the succeeding pages described in Exhibit "A", which is attached hereto and incorporated by reference.

Section 2: If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provisions or application, and to this end the provisions of this resolution are declared to be severable.

Passed and approved this 11th day of February, 2019.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

GENERAL BUDGET

ITEM	INCOME ACTUAL	BUGET 2018	AMOUNT OVER/UNDER 2018 BUDGET	AMEND 2018 BUDGET
INCOME				
ACCIDENT REPORT	\$2,370.00	\$1,000.00	\$1,370.00	\$2,370.00
ACT 833	\$22,297.97	\$20,000.00	\$2,297.97	\$22,297.97
ALCOHOL TAX	\$4,267.83	\$3,000.00	\$1,267.83	\$4,267.83
ANIMAL CONTROL	\$3,470.00	\$2,500.00	\$970.00	\$3,470.00
BOND FUND REIMBURSEMENT REVENUE	\$131,737.61	\$0.00	\$131,737.61	\$131,737.61
BUILDING INSPECTION	\$157,770.00	\$60,000.00	\$97,770.00	\$157,770.00
BUSINESS LICENSE	\$6,225.00	\$5,000.00	\$1,225.00	\$6,225.00
COURT FINES	\$135,774.37	\$100,000.00	\$35,774.37	\$135,774.37
CITY SALES TAX	\$1,398,571.21	\$850,000.00	\$548,571.21	\$1,398,571.21
COUNTY TURNBACK	\$485,371.64	\$415,000.00	\$70,371.64	\$485,371.64
DEVELOPMENT FEE	\$35,880.00	\$7,000.00	\$28,880.00	\$35,880.00
FRANCHISE FEES	\$419,187.64	\$375,000.00	\$44,187.64	\$419,187.64
GARAGE SALE PERM	\$2,640.00	\$3,000.00	(\$360.00)	\$2,640.00
INTEREST	\$24,530.91	\$2,000.00	\$22,530.91	\$24,530.91
MISC INCOME	\$30,765.14	\$1,200.00	\$29,565.14	\$30,765.14
PARK RENTAL/DONA	\$1,340.00	\$1,400.00	(\$60.00)	\$1,340.00
PAYMENT IN LIEU OF IMPROVEMENTS	\$16,200.00	\$0.00	\$16,200.00	\$16,200.00
STATE SALES TAX	\$1,231,287.92	\$1,090,000.00	\$141,287.92	\$1,231,287.92
SPORTS COMPLEX FEES	\$46,572.00	\$50,000.00	(\$3,428.00)	\$46,572.00
SRO REMB	\$19,961.11	\$25,000.00	(\$5,038.89)	\$19,961.11
STATE TURNBACK	\$94,626.51	\$100,000.00	(\$5,373.49)	\$94,626.51
TOTAL	\$4,270,846.86	\$ 3,111,100.00	\$1,159,746.86	\$4,270,846.86
	ACTUAL	2018 BUDGET	AMOUNT LEFT/(OVER) 2018 BUDGET	2018 AMENDED
ANIMAL				
FUEL	\$1,428.08	\$2,000.00	571.92	\$1,428.08
MATERIALS/SUPPLIES	\$235.09	\$600.00	364.91	\$235.09
NEW EQUIP	\$0.00	\$800.00	800.00	\$0.00
PAYROLL	\$61,029.63	\$56,000.00	(5,029.63)	\$61,029.63
PROFESSIONAL SERV	\$11,777.00	\$20,000.00	8,223.00	\$11,777.00
REPAIR/MAINT	\$1,669.09	\$0.00	(1,669.09)	\$1,669.09
TRAVEL	\$17.21	\$1,000.00	982.79	\$17.21
UNIFORMS	\$0.00	\$500.00	500.00	\$0.00
	\$0.00	\$800.00	800.00	\$0.00
SUB TOTAL ANIMAL	\$76,156.10	\$81,700.00	5,543.90	\$76,156.10
BUILDING INSP				
FUEL	\$1,875.22	\$2,500.00	624.78	\$1,875.22
PAYROLL	\$82,559.97	\$80,500.00	(2,059.97)	\$82,559.97
REPAIR/MAINT AUTO	\$150.69	\$1,500.00	1,349.31	\$150.69
TRAVEL/TRAINING	\$2,153.53	\$5,000.00	2,846.47	\$2,153.53
UNIFORMS	\$0.00	\$1,000.00	1,000.00	\$0.00
SUB TOTAL BLD INSP.	\$ 86,739.41	\$ 90,500.00	3,760.59	\$ 86,739.41

CITY OF FARMINGTON
2018 AMENDED BUDGET

	ACTUAL	2018 BUDGET	AMOUNT LEFT/(OVER)	2018 AMENDED
FIRE DEPARTMENT				
FUEL	\$5,864.52	\$5,000.00	(864.52)	\$5,864.52
HAZMAT EXP	\$2,270.12	\$2,400.00	129.88	\$2,270.12
MATERIALS/SUPPLIES	\$6,835.46	\$8,500.00	1,664.54	\$6,835.46
MISCELLANEOUS	\$0.00	\$500.00	500.00	\$0.00
NEW EQUIPMENT	\$3,973.59	\$6,500.00	2,526.41	\$3,973.59
PAYROLL	\$404,305.21	\$380,000.00	(24,305.21)	\$404,305.21
REPAIR/MAINT BUILDING	\$391.24	\$0.00	(391.24)	\$391.24
REPAIR/MAINT EQUIP	\$5,872.43	\$3,000.00	(2,872.43)	\$5,872.43
REPAIR/MAINT TRUCK	\$4,839.20	\$6,000.00	1,160.80	\$4,839.20
TRAVEL	\$593.50	\$3,000.00	2,406.50	\$593.50
UNIFORMS	\$6,739.79	\$12,200.00	5,460.21	\$6,739.79
SUB TOTAL FIRE	\$ 441,685.06	\$427,100.00	(14,585.06)	\$ 441,685.06
ADMINISTRATIVE				
ADDITIONAL SERVICE	\$232,090.48	\$160,000.00	(72,090.48)	\$232,090.48
ADVERTISING EXP	\$5,859.58	\$7,000.00	1,140.42	\$5,859.58
BLDG/MAINT	\$33,947.92	\$40,000.00	6,052.08	\$33,947.92
CREDIT CARD FEE EXPENSE	\$3,684.15	\$4,000.00	315.85	\$3,684.15
ELECTION EXPENSES	\$3,989.55	\$4,000.00	10.45	\$3,989.55
ENGINEERING FEES	\$1,114.63	\$0.00	(1,114.63)	\$1,114.63
INSURANCE	\$57,517.00	\$31,000.00	(26,517.00)	\$57,517.00
LEGAL EXPENSE	\$7,500.00	\$10,000.00	2,500.00	\$7,500.00
MATERIALS/SUPPLIES	\$15,545.25	\$20,000.00	4,454.75	\$15,545.25
MISC EXP	\$20,610.00	\$2,000.00	(18,610.00)	\$20,610.00
NEW EQUIP	\$7,152.71	\$10,000.00	2,847.29	\$7,152.71
PAYROLL CITY ATT	\$38,050.60	\$33,500.00	(4,550.60)	\$38,050.60
PAYROLL ELECTED	\$85,824.33	\$121,500.00	35,675.67	\$85,824.33
PAYROLL REGULAR	\$234,698.31	\$225,000.00	(9,698.31)	\$234,698.31
PLANNING COMM	\$11,817.88	\$19,400.00	7,582.12	\$11,817.88
POSTAGE	\$1,338.72	\$3,000.00	1,661.28	\$1,338.72
PROF. SERVICE	\$61,025.90	\$45,000.00	(16,025.90)	\$61,025.90
REPAIR/MAINT OFF	\$1,209.03	\$5,000.00	3,790.97	\$1,209.03
RETURNED CHECK	\$125.00	\$250.00	125.00	\$125.00
SERVICE CHARGE	\$20.00	\$0.00	(20.00)	\$20.00
TECHNICAL SUPP	\$72,479.18	\$20,000.00	(52,479.18)	\$72,479.18
TELECOMMUNICATIONS EX	\$2,043.24	\$1,000.00	(1,043.24)	\$2,043.24
TRAVEL/TRAINING	\$19,171.13	\$11,000.00	(8,171.13)	\$19,171.13
UTILITIES	\$72,166.89	\$60,000.00	(12,166.89)	\$72,166.89
SUB TOTAL ADMIN.	\$ 988,981.48	\$ 832,650.00	(156,331.48)	\$ 988,981.48
COURT				
MATERIALS/SUPPLIES	\$2,834.63	\$1,300.00	(1,534.63)	\$2,834.63
MISC	\$0.00	\$400.00	400.00	\$0.00
NEW EQUIPMENT	\$0.00	\$3,000.00	3,000.00	\$0.00
PAYROLL - CITY ATTORNEY	\$21,642.40	\$0.00	(21,642.40)	\$21,642.40
PAYROLL - REGULAR	\$78,519.83	\$103,000.00	24,480.17	\$78,519.83
SPECIAL COURT COSTS	\$5,926.50	\$6,000.00	73.50	\$5,926.50
TRAVEL	\$1,340.72	\$2,200.00	859.28	\$1,340.72
SUB TOTAL COURT	\$ 110,264.08	\$ 115,900.00	\$ 5,635.92	\$ 110,264.08

CITY OF FARMINGTON
2018 AMENDED BUDGET

	ACTUAL	2018 BUDGET	AMOUNT LEFT/(OVER)	2018 AMENDED
POLICE				
BREATHAYLZER	\$566.35	\$700.00	\$133.65	\$566.35
DRUG TASK FORCE	\$1,500.00	\$2,000.00	\$500.00	\$1,500.00
FUEL	\$28,324.89	\$30,000.00	\$1,675.11	\$28,324.89
MATERIALS/SUPPLIES	\$100,024.49	\$36,000.00	(\$64,024.49)	\$100,024.49
MISC	\$0.00	\$500.00	\$500.00	\$0.00
NEW EQUIPMENT	\$54,766.55	\$32,000.00	(\$22,766.55)	\$54,766.55
PAYROLL REGULAR	\$876,551.10	\$890,000.00	\$13,448.90	\$876,551.10
PAYROLL SRO	\$69,383.70	\$61,000.00	(\$8,383.70)	\$69,383.70
REPAIR/MAINT AUTO	\$22,774.01	\$20,000.00	(\$2,774.01)	\$22,774.01
REPAIR/MAINT EQUIP	\$2,124.98	\$3,000.00	\$875.02	\$2,124.98
TRAVEL	\$5,590.24	\$4,500.00	(\$1,090.24)	\$5,590.24
UNIFORMS	\$13,805.25	\$9,500.00	(\$4,305.25)	\$13,805.25
SUB TOTAL POLICE	\$ 1,175,411.56	\$ 1,089,200.00	(\$86,211.56)	\$ 1,175,411.56
LIBRARY EXP	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
PARKS				
BUILDING MAINT & CLEANING	\$4,550.44	\$0.00	(\$4,550.44)	\$4,550.44
FUEL	\$4,151.32	\$3,000.00	(\$1,151.32)	\$4,151.32
MATERIALS/SUPPLIES	\$2,682.70	\$4,500.00	\$1,817.30	\$2,682.70
MISC	\$0.00	\$1,000.00	\$1,000.00	\$0.00
NEW EQUIPMENT	\$0.00	\$10,000.00	\$10,000.00	\$0.00
PAYROLL	\$111,617.43	\$89,000.00	(\$22,617.43)	\$111,617.43
PAYROLL SPORTS	\$40,042.81	\$55,000.00	\$14,957.19	\$40,042.81
PROFESSIONAL SER	\$1,465.00	\$0.00	(\$1,465.00)	\$1,465.00
REPAIR/MAINT EQUIP	\$2,425.48	\$4,000.00	\$1,574.52	\$2,425.48
SPORTS PARK FUEL	\$1,270.03	\$1,500.00	\$229.97	\$1,270.03
SPORTS PARK MATERIALS	\$20,586.21	\$14,000.00	(\$6,586.21)	\$20,586.21
SPORTS PARK NEW EQUIP	\$768.19	\$12,000.00	\$11,231.81	\$768.19
SPORTS PARK PROFESSIONAL	\$49,881.96	\$40,000.00	(\$9,881.96)	\$49,881.96
SPORTS PARK REPAIR	\$1,901.31	\$6,000.00	\$4,098.69	\$1,901.31
SPORTS PARK UNIFORMS	\$0.00	\$900.00	\$900.00	\$0.00
SPORTS PARK UTILITIES	\$15,362.09	\$15,000.00	(\$362.09)	\$15,362.09
UNIFORMS	\$0.00	\$1,000.00	\$1,000.00	\$0.00
UTILITIES	\$2,040.51	\$3,000.00	\$959.49	\$2,040.51
SUB TOTAL PARKS	\$258,745.48	\$259,900.00	\$1,154.52	\$258,745.48
		2018 BUDGET	UNDER/OVER BUDGET	2018 AMENDED
GRAND TOTAL EXPENSE	\$3,167,983.17	\$ 2,926,950.00	(\$241,033.17)	\$3,167,983.17

TOTAL ACTUAL INCOME-
BUDGETED EXPENSE

\$ 1,102,863.69 CARRYOVER

LIBRARY

ITEM	INCOME ACTUAL	BUDGET 2018	AMOUNT LEFT 2018	AMEND 2018
INCOME				
FINES	\$ 5,744.29	\$ 4,000.00	\$ 1,744.29	\$ 5,744.29
GRANTS	\$ -	\$ -	\$ -	\$ -
INTEREST	\$ 245.53	\$ -	\$ 245.53	\$ 245.53
MISCELLANOUS	\$ 2,834.28	\$ -	\$ -	\$ 2,834.28
GENERAL FUND	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
WASH CO. LIBRARY	\$ 170,972.00	\$ 156,977.00	\$ 13,995.00	\$ 170,972.00
			\$ -	
TOTAL	\$ 209,796.10	\$ 190,977.00	\$ 15,984.82	\$ 209,796.10
EXPENSES	ACTUAL	BUDGET 2018	AMOUNT LEFT IN 2018 BUDGET	AMENDED 2018 BUDGET
ADVERTISING	\$ -	\$ 500.00	\$0.00	\$ -
BOOKS AND MEDIA	\$ 30,708.68	\$ 32,000.00	\$1,291.32	\$ 30,708.68
BUILDING MAINT & CLEANING	\$ 1,440.70	\$ -		\$ 1,440.70
INSURANCE	\$ -	\$ 2,500.00	\$2,500.00	\$ -
MATERIALS AND SUPP	\$ 17,316.42	\$ 12,277.00	(\$5,039.42)	\$ 17,316.42
MISCELLANOUS	\$ -	\$ 500.00	\$500.00	\$ -
NEW EQUIPMENT	\$ 1,888.99	\$ 2,000.00	\$111.01	\$ 1,888.99
PAYROLL & BENEFITS	\$ 135,931.97	\$ 138,000.00	\$2,068.03	\$ 135,931.97
POSTAGE	\$ 50.00	\$ 300.00	\$250.00	\$ 50.00
PROGRAMS	\$ 700.00	\$ 2,500.00	\$1,800.00	\$ 700.00
REPAIR-MAINT BUILD	\$ 4,254.43	\$ 6,000.00	\$1,745.57	\$ 4,254.43
TECHNICAL SUPPORT	\$ 4,055.00	\$ 5,000.00	\$945.00	\$ 4,055.00
TRAVEL, TRAINING, MEETINGS	\$ 525.00	\$ 1,000.00	\$475.00	\$ 525.00
UTILITES	\$ 2,043.58	\$ 2,400.00	\$356.42	\$ 2,043.58
TOTAL EXPENSE	\$ 198,914.77	\$ 204,977.00	\$ 6,062.23	\$ 198,914.77
TOTAL INCOME-EXPENSE	\$ 10,881.33	CARRY OVER		

STREET DEPT				
ITEM	INCOME	BUDGET	AMOUNT OVER	AMEND
	ACTUAL	2018	2018 BUDGET	2018
INCOME				
GRANTS	\$67,037.60	\$0.00	\$67,037.60	\$67,037.60
FEMA REIMBURSEMENT	\$904.54	\$50.00	\$854.54	\$904.54
INTEREST	\$0.00	\$100.00	(\$100.00)	\$0.00
MISC INCOME	\$120,000.00	\$0.00	\$120,000.00	\$120,000.00
CITY SALES TAX	\$0.00	\$170,000.00	(\$170,000.00)	\$0.00
COUNTY TURNBACK	\$54,553.61	\$40,000.00	\$14,553.61	\$54,553.61
STATE TURNBACK	\$418,418.55	\$388,000.00	\$30,418.55	\$418,418.55
			\$0.00	
TOTAL	\$660,914.30	\$598,150.00	\$62,764.30	\$ 660,914.30
EXPENSES	EXPENSE ACTUAL	BUDGET 2018	AMOUNT LEFT	AMENDED
			IN 2018 BUDGET	BUDGET
ADDITIONAL SERVICES	\$302.21	\$0.00	(302.21)	\$302.21
ADVERTISING	\$602.88	\$1,500.00	897.12	\$602.88
BUILDING MAINT & CLEANIN	\$152.31	\$0.00	(152.31)	\$152.31
ENGINEERING FEES	\$11,194.89	\$0.00	(11,194.89)	\$11,194.89
FUEL	\$5,938.25	\$8,000.00	2,061.75	\$5,938.25
MATERIALS & SUPP	\$10,122.71	\$10,000.00	(122.71)	\$10,122.71
MISC EXPENSE	\$358.33	\$500.00	141.67	\$358.33
NEW EQUIPMENT	\$19,431.00	\$35,000.00	15,569.00	\$19,431.00
PAYROLL & BENEFITS	\$189,735.44	\$190,000.00	264.56	\$189,735.44
PROFESSIONAL SER	\$78,462.00	\$20,000.00	(58,462.00)	\$78,462.00
REPAIR BUILDING	\$165.00	\$0.00	(165.00)	\$165.00
REPAIR EQUIP	\$5,346.84	\$15,000.00	9,653.16	\$5,346.84
STREET LIGHTS	\$54,125.30	\$165,000.00	110,874.70	\$54,125.30
STREET ROAD REPAIR	\$55,904.00	\$100,000.00	44,096.00	\$55,904.00
TRAVEL/TRAINING	\$0.00	\$500.00	500.00	\$0.00
UNIFORMS	\$373.05	\$2,200.00	1,826.95	\$373.05
UTILITIES	\$3,783.08	\$5,000.00	1,216.92	\$3,783.08
TOTAL	\$435,997.29	\$552,700.00	\$116,702.71	\$ 435,997.29
TOTAL INCOME - EXPENSE	\$	224,917.01	CARRY OVER	

Agenda Item 13



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Ernie L Penn, Mayor

Re: Request approval of Contract with Area Agency on Aging of Northwest Arkansas for 2019

Date: February 11, 2019

Recommendation

City staff recommends accepting the Contract between the City of Farmington and the Area Agency on Aging of Northwest Arkansas

Background

In 2018, The City of Farmington entered into a contract with the Area Agency on Aging of Northwest Arkansas to provide \$25,000 to support the Farmington Senior Center and programs needed for the Farmington Center

Discussion

This request is for approval for the same contract in support of the Farmington Senior Center for 2019.

Budget Impact

\$25,000 This was included in our 2019 Budget that has been approved by the Council

AGREEMENT
Between the City of Farmington and the
Area Agency on Aging of Northwest Arkansas

WHEREAS, the City of Farmington owns and maintains the Farmington Senior Center (hereinafter the "Center"), for senior citizens, city functions and for Farmington citizens to lease as a venue for social activities; and

WHEREAS, the Area Agency on Aging of Northwest Arkansas (hereinafter "AAA") operates Meals on Wheels through the Center and provides transportation and recreational activities for Farmington citizens; and

WHEREAS, it is the goal of both parties to work in cooperation to enhance the programs offered by the parties and participate together to meet the needs of the citizens of Farmington; and

WHEREAS, it is the best interest of the City of Farmington and its citizens to provide funds for the AAA, in conjunction with the city's obligation to maintain the Center, ion consideration for the transportation and recreational programs AAA provides the senior citizens of Farmington.

NOW THEREFORE, IT IS AGREED:

The City of Farmington shall provide the sum of \$25,000 to the AAA for the calendar year 2019 in consideration of the following obligations to be performed by the AAA:

- A. The sum of \$10,000 will be dedicated to augment the Director's salary at the Center.
- B. The sum of \$10,000 will be dedicated to the transportation program to facilitate the needs of Farmington citizens;
- C. The remaining \$5,000 is to augment the cost of an exercise instructor to provide a wellness and exercise program at the Center.

DATED: February 11, 2019

City of Farmington, Arkansas

By: _____
Ernie Penn, Mayor

Area Agency on Aging of Northwest
Arkansas

By: _____
Brad Bailey, Executive Director

ATTEST:

By: _____
Kelly Penn, City Clerk

Agenda Item 14



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Ernie L Penn Mayor

Re: Request approval of Concessionaire Contract with Farmington Booster Club

Date: February 11, 2019

Recommendation

City staff recommends accepting a contract with Farmington Booster Club to operate the Concession Stand at the Farmington Sports Park during the 2019 Baseball/Softball Season with a Waiver of the rental fee.

Background

Each year our City solicits bids for the operation of the Concession Stand. It has become very difficult to obtain bids from interested parties for the operation of the Concession Stand. After talking with other Cities, they have had the same issues trying to get a qualified operator for their Concessions. The City has been contacted by the Farmington Booster Club to operate the Concession Stand as a fund raising source for the Booster Club. This would assist them in raising money to support the sports programs within the Farmington School. They have requested that the City waive the 10% fee of their Gross sales for rent. This waiver would allow them to have more funds to use for the benefit of the children in Farmington Schools.

Discussion

The Farmington Booster Club is a fund raising entity for the School's athletic program. I believe that the waiver request for the rental fee is warranted since it will directly benefit the children in Farmington School. This club is a non-profit entity and all of the members are volunteers.

Budget Impact

\$1500 (Loss of revenue) This is the amount of revenue that has been received from the previous year from the rental of the concession stand.

Agenda Item 15

Farmington City Council Members,

Submitting for your consideration updates to the Farmington Ball Complex rental fee schedule to maintain current market prices for field rental.

Attached you will find the rental agreement;

Changes that have been made are:

1-All single day field costs increased from \$110 to \$125 per day. This cost includes lights.

2-Hourly fees increased from \$60 for "up to 6 hours" to \$20 per hour

3- Bags of chalk increased from \$6 to \$9 in excess of the 3 bags included in the rental price.

4-Bags of field dry increased from \$9 to \$15 in excess of the 3 bags included (if needed) in the field rental price.

All of these prices have been researched, and reflect current market prices.

Thanks for your consideration,

Laurie Adkins

Facility Manager/Programs director

Farmington Sports Complex



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Farmington Sports Complex Rental Information/Agreement

The City of Farmington has established fees to defray maintenance and operational costs. The Facility Manager/Program Coordinator, with the approval of the City Business Manager, is responsible for executing these guidelines for usage of the Farmington Sports Complex.

All City Ordinances Apply To All Park Facilities

Rental Polices:

Reservations are made by contacting Farmington Parks and Recreation Department. Reservations must be made no less than two (2) weeks or no more than eight (8) months in advance, unless the Facility Manager/Program Coordinator grants prior approval. Reservations are made on a First Come, First Serve basis.

Maximum of 40 teams allowed per tournament/event.

A non-refundable deposit & key/trash deposit along with completed paperwork will be required.

Farmington Parks and Recreation only accepts the following forms of payment:

- Check
- Money Order

The renter will receive his/her key/trash deposit back in approximately two weeks after event date. The key/trash deposit will be refunded provided the facility was left clean (trash picked up off ground around/under bleachers, in dugouts and parking lot) and there were no damages. The key/trash deposit will be refunded to the name on the check, or money order.

In the event of cancellation, Farmington Parks and Recreation requires at least 48 hours' notice in order to receive refund of security deposit. If cancellation is made less than 48 hours security deposit will not be refunded.

Office hours for reservation are 8:00-5:00, Monday-Friday

Concessions: The City contracts out their concessions. Staff will be on site for each event.

The City of Farmington (**CITY**) shall approve and may oversee all tournaments/events conducted on park grounds.

- A. The **CITY** may approve the final tournament schedule.
- B. The **CITY** will make sure all financial matters are completed.
- C. The **CITY** will provide 1-2 personnel on site throughout the scheduled tournament/event date to help chalk and water. *Dragging of the fields will be done at the end of each night.*
- D. The **Hosting Group** is responsible for all facets of running the tournament/event including, but not limited to:
 1. Scheduling teams, umpires, scorekeepers and gate workers, awards and all financial responsibilities.
 2. Clean-up of usage area: Trash clean-up is defined as ground/bleacher trash around playing fields, dugouts, and general areas adjacent to usage areas. The **CITY** will be responsible for taking out the trash bags in the cans provided.
 3. Field maintenance, such as raking, and chalking in between games will be left up to the **Hosting Group**.
 4. The **CITY** will provide 3 bags of chalk per tournament/event. Additional bags can be added at the prices listed on page 3.
 5. A tournament/event director and/or appointed representative must be on site **AT ALL TIMES** while games are being played/event is happening, including at least one-hour prior to start time for day.

The **CITY** reserves the right to cancel parts or all of a tournament/event for any of the following reasons

- Weather Conditions
- Scheduling Conflicts
- Field Conditions

The **CITY** will prep fields for a Friday night tournament or a Saturday tournament on Friday morning. Gates will be locked each night prior to tournament play in order to keep people off prepped fields. The **CITY** will drag and prep fields at night for play the next day. (i.e. Saturday night for Sunday games)

The **CITY'S** on-site staff will take care of trash removal from the cans provided, and make sure bathrooms are kept up. It is the **HOSTING GROUP'S** responsibility to pick up group trash, in and around bleachers and in the dugouts. If facility is left with any trash on the ground, including dugouts and bleachers, then the deposit will not be returned.

Full Payment will be required three (3) business days after tournament/event is held unless prior arrangements have been made. No payment will result in loss of security deposit and key/trash deposit and possible legal action. Checks can be made payable to City of Farmington.

Hold Harmless Clause:

The City of Farmington shall not be liable to users, employees, agents, invitees, licensee, visitors, or to any other person for injury to person or damage to property on premises caused by the negligence or misconduct of user, its agents, servant or employees, or of any other person entering upon the premises under express or implied invitation by user. The event producer agrees to indemnify and hold harmless the City from any loss, attorney's fees, and expenses or claims arising out of any such damage or injury. The City reserves the right to revoke this application at any time.

Fields Available for Rental:

Fields Available for Rental					
Field #	Infield	Pitching Distance	Base Distance	Fence Distance	Lights
F1	Grass	60'	90'	350'	Yes
F2	Skinned	46', 43', 40', 35'	60', 65', 70'	300'	Yes
F3	Grass	50', 46'	60', 65', 70'	250'	Yes
F4	Skinned	43', 40', 35'	60', 65', 70'	250'	Yes
F5	Grass	46'	60', 65', 70'	250'	Yes
F6	Skinned	43', 40', 35'	60', 65', 70'	250'	Yes

2 portable mounds are available to use on skinned infields

Field Rental Fees Tournaments:

Field Rental Fees: Tournaments		
Field #	Lighted Cost	
F1	\$125/perday	
F2	\$125/perday	
F3	\$125/perday	
F4	\$125/perday	
F5	\$125/perday	
F6	\$125/perday	
Chalk	\$9.00	extra bags over 3
Quickdry	\$15.00	extra bags over 3

*****There will be a \$300.00 non-refundable (taken off total amount owed) deposit due at the time paperwork is turned in. Reservation will not be made unless deposit is paid. There will also be a \$500 key/trash (refundable) deposit due the Monday before event. NOTE: Failure to completely clean up fields, bleachers, and dugouts or any damages to any equipment, including but not limited to hoses, scoreboxes, chalkers, rakes, spray nozzles, will result in not being refunded the key/trash deposit. *****

Hourly Field Rental Fees

Field Rental Fees: Hourly	
Field #	Non-Lined
F1	\$20.00 /Hour
F2	\$20.00 /Hour
F3	\$20.00 /Hour
F4	\$20.00 /Hour
F5	\$20.00 /Hour
F6	\$20.00 /Hour



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Field Rental Agreement/Fee Calculations

I have read and understood the Rental Policies and Rental Costs for the Farmington Sports Complex as presented above and agree to abide by the written guidelines.

(Print Name)

(Date)

(Signature)

Organization's Name: _____

Date(s) Requested: _____

Number of Fields Requested: _____

Estimated # of Participants/Teams: _____ (Must not exceed 40)

Approved: _____

Denied: _____

Reason: _____

(City Representative)

(Date)

Rental Agreement Calculations Page

Tournaments:

Skinned: 2,4,&6 (Lights): \$125.00 per field per day. \$125.00 x #of fields_____ x #of days_____ = _____

Grass: 1,3,&5 (Lights): \$125.00 per field per day. \$125.00 x #of fields_____ x #of days_____ = _____

Total: _____

Hourly:

\$20.00 per hour x hours_____ x # of fields_____ = _____

Total: _____

Agenda Item 16



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF
Re: PURCHASE OF NEW UNITS
Date: 02/11/2019

Recommendation

Request the approval to purchase two new 2019 Dodge Charger's and necessary equipment to outfit both units.

Background

As the city grows, our police department grows with it. We need additional units to help patrol and safe guard the city and the residents that reside within it.

Discussion

Adding two additional patrol cars will keep fresher vehicles on the street with fewer maintenance issues. These two new vehicles are a budgeted item.

Budget Impact

\$72,000.00

Agenda Item 17

EMPLOYMENT CONTRACT

This Contract made as of the 11th day of February, 2019, between the Farmington Public School District (the "Farmington School") and the City of Farmington, Arkansas (the "City").

WHEREAS, the Farmington School desires to employ one (1) City police officer as a School Resource Officer (hereinafter "SRO") for the period and upon and subject to the terms herein provided; and

WHEREAS, the City is willing to provide a police officer for the Farmington School upon and subject to the terms herein provided;

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

1. Term of Employment: Compensation. The Farmington School agrees to employ one (1) City police officer for position of SRO from the date hereof as an employee through June 30, 2019. The Farmington Schools will reimburse the City for Eighty percent (80%) of the total payroll cost of each SRO provided by the City, including payroll and withholding deductions as required by law and such other payroll deductions, as may be determined by the City.

2. Position and Duties. The City police officer shall fulfill the position of School Resource Officer and shall have the duties normally ascribed to those positions and as assigned to them by the Farmington School Superintendent and the Farmington Chief of Police. The SRO shall devote substantially all time, labor, skill, undivided attention and his or her best abilities to the performance of prescribed duties hereunder in a manner which will faithfully and diligently further the interests of the Farmington School and its student body.

3. Policy and Procedures

It is further understood and agreed as follows:

a. The SRO will be under the direct supervision of the school superintendent and general supervision of the Farmington Chief of Police.

b. Because school functions such as ball games are after school hours, it will be the responsibility of the SRO to adjust his/her work schedule so that he/she can attend the home games.

c. No overtime pay or compensation time will be authorized without prior approval by the Farmington Chief of Police.

d. The SRO will take his/her vacation during school Spring break, Christmas vacation, or during the Summer while school is out for Summer break unless approved by the Farmington Chief of Police.

e. The SRO will keep the Farmington Chief of Police updated daily of any problems and/or activities involving the SRO in his/her job duties.

f. During the school day, the SRO will be on call to backup other police officers or respond to calls if he/she is the only one presently in the City at the time of the call. The SRO will be notified if he/she is to be on call.

g. The SRO will dress in full class A uniform, or assigned uniform by the Farmington Chief of Police. During Spring and Fall seasons the uniform may be a more relaxed look, such as shorts and golf type shirts.

h. The Farmington Police Department will furnish a patrol vehicle for patrol of school grounds for SRO use.

4. Entire Agreement. This Contract contains the entire agreement between the Farmington School and the City with respect to the subject matter hereof and there have been no oral or other agreements of any kind whatsoever as a condition precedent or inducement to the signing of this Contract or otherwise concerning this Contract or the subject matter hereof.

5. Amendments. This Contract may not be amended, nor shall any waiver, change, modification, consent or discharge be affected except by an instrument in writing executed by or on behalf of the party against whom enforcement of any waiver, change, modification, consent or discharge is sought.

7. Governing Law. This Contract shall be governed by, construed and enforced in accordance with the laws of the State of Arkansas.

IN WITNESS WHEREOF, the parties have executed or caused to be executed this Contract as of the date first above-written.

City of Farmington

By: _____

Title: _____

Farmington City Clerk

By: _____

Farmington Public School District

By: _____

Title: _____

Agenda Item 18

RESOLUTION NO. 2019-02

A RESOLUTION IN SUPPORT OF AN APPLICATION FOR THE LOCAL LAW ENFORCEMENT BLOCK GRANT

WHEREAS, the City of Farmington, Arkansas, has a desire to support the Farmington Police Department; and

WHEREAS, the LLEBG is making funds available in the form of grant funding; and

WHEREAS, the Chief of Police for the City of Farmington plans to apply for the aforementioned grant monies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

That the City Council and Mayor hereby support the application of grant funding from the LLEB Grant Program for the Farmington Police Department and if the grant is awarded, the Farmington City Council understands and acknowledges that the City of Farmington will need to appropriate any funds necessary to match the funds appropriated for the grant.

PASSED AND APPROVED on this 11th day of February, 2019.

APPROVED:

ERNIE PENN, MAYOR

ATTEST:

KELLY PENN
CITY CLERK

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
February 11, 2019
City Council Meeting

- John Collins (3 years) and Tyrell Murphy (5 years) have work anniversaries this month, thank them for their service!
- Planning Commission had a lively discussion about new zoning classifications. A new residential development is being submitted for the February Planning Commission meeting.
- Construction is underway at Creekside Park.
- The new server is up and running.
- The right-of-way acquisition for Hwy 170 is underway.
- I have been out of touch for a little while. Chris and I have been in Iowa; we had two deaths in our family. Thanks for your patience and understanding.
- Sign-ups for our baseball and softball programs are happening right now. Folks can come to City Hall during regular hours and sign up or from 5-8:00 pm on February 14th.

*"Write it on your heart that every day is the best day in the year."
~Ralph Waldo Emerson*



2019 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF JANUARY

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$5,655.40	Chk#2078
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk#2079
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk#2080
Total Checks Admin of Justice					\$9,003.00
COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$903.00	
		CCDRUG-Court Costs - Drug		\$30.00	
		CCDWI-Court Cost DWI		\$590.00	
		CCTR- Court Cost-Traffic		\$4,180.00	
		CCTRO- Court Cost-Traffic Ordinance		\$3,265.00	
		CCSEAT - Court Cost - Seat Belt		\$36.00	
		Total for Check # 4 (Chk#3477)			\$9,003.00
	Check #5	General Fund			
		FINE- Fines Collected		\$10,016.50	
		SRFL - Sealing Records Fee - Local		\$25.00	
		FTPRFL-FTPR+60 Days Fines-Local		\$125.00	
		NLIFL-No Liability Ins. Fines		\$505.00	
	FTPRLOC-Fines Local		\$115.00		
	Total for Check # 5 (Chk#3478)			\$10,786.50	
Check #6	Court Automation Fund				
	CFEE-Local Court Automation		\$974.50		
	Total for Check # 6 (Chk#3479)			\$974.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$967.50		
	DCSAF - Drug Crime Special Assess Fee		\$110.00		
	DVPPF - Domestic Violence Peace Fund Fee		\$40.00		
	DVSFF - Domestic Violence Shelter Fund Fee		\$25.00		
	FTPRAHP - FTPR Fines - AHP		\$20.00		
	NIFS - New Installment Fee - State		\$1,725.00		
	SRFS - Sealing Records Fee - State		\$25.00		
	Total for Check # 7 (Chk#3480)			\$2,912.50	
Check #8	Arkansas State Treasury				
	DRUG - Drug Abuse Prevention and Treatment Fund		\$50.00		
	Total for Check # 8 (Chk#3481)			\$50.00	
Check #9	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$68.91		
	CJF - County Jail Fee		\$2,147.50		
	Total for Check # 9 (Chk#3482)			\$2,216.41	
Check #10	RF - Restitution Fee				
	Walmart Neighborhood Market, Michael Blair/CR-16-228		\$23.09		
	Total for Check # 10 (Chk#3483)			\$23.09	
Check #11	RF - Restitution Fee				
	Millisa Parsley, Reschke/TR-17-250		\$65.00		
	Total for Check # 11 (Chk#3484)			\$65.00	
Check #12	RDP - Refund Due Payer				
	Beau McManus CR-18-648		\$170.00		
	Total for Check # 12 (Chk#3485)			\$170.00	
Check #13	RF - Restitution Fee				
	West Fork District Court - Taisha Akey CR-18-970 (Case Transfer)		\$1,490.00		
	Total for Check # 13 (Chk#3486)			\$1,490.00	

Monthly Total	\$27,691.00
Year To Date	\$27,691.00

Ernie Penn, Mayor 2-1-19 Date

Kim Bentley, Chief Court Clerk 2/01/19 Date

Graham Nations, District Judge 2-1-19 Date



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Mark Cunningham
Fire Chief

Phone 479-267-3338
Fax 479-267-3302

January 2019 Monthly Report for Mayor and City Council

The fire department responded to over 82 calls during the month of January which is exactly the number we had last month and which is above average for all of last year.

January was a usual January we always seem to have more calls in this month and I don't know exactly why except everything is still dead and will burn a lot faster. We seem to also have more medical calls when it is so cold, mostly elderly people have a lot more problems when it is cold.

In January we started a new chapter in our fire department in that we have two firefighters on duty at all times. The fact that we have two different guys living here for twenty four hours presents a few new problems to work through but everything is going well with ongoing changes that we have make to adapt to the new challenge's that we are being faced with. Then you have different personalities to adapt when dealing with the other shifts, but all in all it is great and I can't thank you enough for fulfilling the need to have at least two firefighters on duty at all times to make our city safe.

The community had a benefit for my son Bret's daughter Cloie that had been diagnosed with rheumatoid arthritis and was in a lot of pain and having seizures. This was held at the fire station and it was packed, and I can't say enough about our community that all came together and raised \$15,000 to help with medical bills and to help send her to Boston to see several specialists there, we are so blessed.

Thank you as always for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 1/2018 and 1/2019

2/1/2019 6:40:39 AM

	<u>2018</u>	<u>2019</u>
ACV (DWI (UNLAWFUL ACT))		
5-65-103	1	0
AGGRAVATED ASSAULT		
5-13-204	0	1
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER		
5-26-306	0	1
ARSON		
5-38-301A(1-6)	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	2	1
BREAKING OR ENTERING / BUILDING OR STRUCTURE		
5-39-202A(1)	0	1
Breaking or Entering/Vehicle		
5-39-202	1	0
BURGLARY, COMMERCIAL		
5-39-201B(1)	1	0
BURGLARY, RESIDENTIAL		
5-39-201A(1)	1	1
COMPUTER TRESPASS - CAUSING DAMAGE LESS THAN \$2,500		
5-41-104(a)	0	1
CONTEMPT		
16-10-108	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS		
5-38-204(a)(2)	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
5-38-204(a)(1)	1	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	2	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOU		
5-26-305A(1)	1	1
DRIVING ON SUSPENDED LICENSE		
27-16-303	2	1
DWI (UNLAWFUL ACT)		
5-65-103A	1	0
DWI (UNLAWFUL ACT)		
5-65-103A	3	1
ENDANGER WELFARE OF MINOR- 2ND DEGREE- KNOWINGLY RISKS SERIOUS PHYSICAL/MENTAL HARM		
5-27-206	0	1
Excess Speed		

	<u>2018</u>	<u>2019</u>
27-51-201	3	0
Expired Tags		
27-14-304	1	0
FAILURE TO APPEAR		
5-54-120	13	25
FAILURE TO PAY FINES & COSTS		
5-4-203	9	24
Failure to Pay Registration/No Vehicle License		
27-14-903	1	0
Failure to Yield to Emergency Vehicle		
27-51-901	1	0
FALSE IMPRISONMENT IN THE FIRST DEGREE		
5-11-103	0	1
Fictitious Tags		
27-14-306	0	1
Fire (Structure/Vehicle/Grass)		
FIRE	1	0
FORGERY		
5-37-201	2	0
FRAUD - FINANCIAL IDENTITY		
5-37-227	0	1
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED		
5-37-207A(3)	1	0
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
5-71-209A(1)	1	0
Info Only		
IO	1	0
Leaving Scene of Accident/Property Damage		
27-53-102	2	1
No Proof Insurance		
27-22-104	3	0
No Proof of Ownership		
27-14-701C	1	0
No Turn Signal		
27-51-403	0	1
POSSESSION OF A CONTROLLED SUBSTANCE SCHEDULE III		
5-64-419(3)(A)	0	1
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	0	3
POSSESSION OF METH OR COCAINE LT 2GM		
5-64-419B(1)A	0	1
POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM		
5-64-419B(2)B	0	1
POSSESSION OF SCH I OR II LT 2GM		
5-64-419B(2)A	1	0

	<u>2018</u>	<u>2019</u>
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
3-3-203	1	0
SIMULTANEOUS POSSESSION OF DRUGS AND FIREARMS		
5-74-106	1	0
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	1
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	1	0
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	2	1
THEFT OF SERVICES \$1,000 OR LESS		
5-36-104(c)(4)	0	1
THEFT OF VEHICLE VALUED AT LESS THAN \$25,000 BUT GREATER THAN \$5,000		
5-36-103(b)(2)(A)	2	0
UNATTENDED DEATH/NATURAL CAUSES		
DEATH	1	1
UNAUTHORIZED USE OF A VEHICLE		
5-36-108	1	1
UNLAWFUL ACTS REGARDING COMPUTERS / ILLEGALLY OBTAIN PROPERTY		
5-41-202	0	1
VIOLATION OF A PROTECTION ORDER- MISDEMEANOR		
5-53-134(b)(1)	0	1
VIOLATION OF IMPLIED CONSENT		
5-65-205	2	0
VIOLATION OF OPEN CONTAINER		
2009-01	1	0
Totals:	71	82

	Citation	Warning	Warrant	Total
Bertorello - James	4	11	0	15
Brotherton - James	1	5	0	6
Catron - Joshua	0	4	0	4
Collins - Justin	0	8	1	9
Long - Dustin	4	16	0	20
Stine - Jacob	16	27	0	43
Talley - Taylor	9	23	0	32
<u>Totals</u>	<u>34</u>	<u>94</u>	<u>1</u>	<u>129</u>
<u>Averages</u>	<u>4.86</u>	<u>13.43</u>	<u>0.14</u>	<u>18.43</u>
<u>Averages</u>	<u>11.25</u>	<u>18.88</u>	<u>0.12</u>	<u>30.25</u>

Permit Report

01/01/2019 - 01/31/2019

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
2370	1/31/2019						40,000	\$210.00
2369	1/31/2019	470 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2368	1/30/2019	694 Bison Run	Building	Residential	New House	Riggins Construction	244,000	\$892.00
2367	1/30/2019	479 Concho	Building	Residential	New House	Riggins Construction	210,000	\$790.00
2366	1/30/2019	428 Concho	Building	Residential	New House	Riggins Construction	210,000	\$790.00
2365	1/30/2019	125 Old Depot	Electric	Residential	repair electrical service	Mr. Sparky	5,000	\$35.00
2364	1/29/2019	417 Windgate	Mechanical	Residential	HVAC for new house	Sturdivants Heating and Air	9,950	\$60.00
2363	1/28/2019	157 Rainsong	Electric	Multi-Family	Looked at fire damaged	Buzz Electrical Service	2,000	\$20.00
2362	1/25/2019	380 N Broyles	Mechanical	Commercial	HVAC system for new shop	Morrow Heat and Air	33,278	\$0.00
2361	1/25/2019	225 Kelsey	Building	Residential	Adding back porch	Home Owner	2,000	\$20.00
2360	1/23/2019	Creekside Park	Grading Permit	Commercial	Grading for park renovations	Benchmark Construction	0	\$0.00
2359	1/23/2019	478 Concho	Building	Residential	reinspection fee	Riggins Construction	229,000	\$25.00
2358	1/23/2019	10838 Stonecrop	Electric	Residential	Electric for new house	A & M Electric	5,400	\$40.00

2357	1/23/2019	478 Concho	Building	Residential	reinspection fee	Riggins Construction	229,000	\$25.00
2356	1/22/2019	148 Wesley Stevens Rd	Building	Residential	re-inspection fee	HVM Construction	249,000	\$25.00
2355	1/22/2019	478 Concho	Building	Residential	reinspection fee	Riggins Construction	229,000	\$25.00
2354	1/16/2019	12478 Hwy 170	Mechanical	Residential	HVAC for new house	TMM Services	10,000	\$60.00
2353	1/16/2019	442 Concho	Electric	Residential	Electric for new house	Fast Electric	4,500	\$35.00
2352	1/16/2019	497 Valle De Vista	Electric	Residential	Electric for new house	Fast Electric	4,500	\$35.00
2351	1/16/2019	470 Concho	Building	Residential	New House	Riggins Construction	228,000	\$844.00
2350	1/15/2019	471 Concho	Building	Residential	Reinspection Fee	Riggins Construction	0	\$25.00
2349	1/11/2019	146 Killdeer	Plumbing/Gas	Multi-Family	Plumbing for fire damaged duplex	Trinity Plumbing and Drain LLC	1,470	\$20.00
2348	1/10/2019	435 Rheas Mill	Electric	Residential	Upgrade service	A & L Electric	3,500	\$30.00
2347	1/8/2019	454 Payton Place	Plumbing/Gas	Residential	Sewer for new house	Jerry's Plumbing	300	\$10.00
2346	1/8/2019	12186 Hwy 170	Mechanical	Residential	HVAC for new house	TMM Services	6,000	\$40.00
2345	1/8/2019	16 Hunter	Electric	Residential	Upgrading panel from fuse to breaker	Burl Smith Electric	700	\$20.00
2344	1/8/2019	446 Waterfalls	Pool	Residential	New Pool	Seaside Pools	49,872	\$255.00
2343	1/7/2019	40 Holland	Plumbing/Gas	Residential	Replace gas line	Darrin Strange Plumbing	1,000	\$20.00
2342	1/7/2019	10907 Stonecrop	Mechanical	Residential	HVAC for new house	Kimbel Mechanical	6,695	\$45.00

2341	1/7/2019	10907	Electric	Residential	Electric for new house	Kimbel Mechanical	6,320	\$45.00
2340	1/3/2019	148 Wesley Stevens Rd	Electric	Residential	Electric for detached garage	Current electrical Contractor	3,000	\$25.00
2339	1/3/2019	437 Concho	Electric	Residential	Electric for new house	Fast Electric	4,500	\$35.00
2338	1/3/2019	507 Concho	Electric	Residential	Electric for new house	Fast Electric	4,500	\$35.00
2337	1/3/2019	442 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2336	1/3/2019	437 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2335	1/3/2019	507 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2334	1/3/2019	484 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
2333	1/3/2019	443 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	6,285	\$45.00
2332	1/3/2019	437 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	6,285	\$45.00
2331	1/3/2019	431 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	6,284	\$45.00
2330	1/3/2019	423 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	6,285	\$45.00
2329	1/3/2019	70 Wesley Stevens	Storage Building	Residential	New shop building	Home Owner	10,000	\$60.00

2328	1/2/2019	146 Killdeer	Electric	Multi-Family	Electrical for fire damaged duplex	Green Services inc	550	\$20.00
2327	1/2/2019	148 Wesley Stevens Rd	Mechanical	Residential	HVAC for new house	BYM Heating and cooling	6,000	\$40.00
2326	1/2/2019	295 Kelli	Mechanical	Commercial	HVAC system for Coffee House	Adonair Air inc./ Kristopher Hartarave	3,000	\$50.00
								\$5,036.00

Total Records: 45

2/1/2019

Library
Circulation and Patron Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2019												
Total Circulation	4,101											
YTD Circulation	4,101											
Holds Satisfied	845											
YTD Hold Satisfied	845											
PAC Logins	766											
YTD PAC Logins	766											
New Cardholders	46											
YTD New Cardholders	46											

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018												
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	3,571
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	49,523
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	750
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	8,607
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	772
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	9,829
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	35
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	412

Library
Computer Use

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Early Literacy Station Users	121											
YTD Early Literacy Station Users	121											
Users	309											
YTD Users	309											
Device Checkout	0											
YTD Device Checkout	0											
2018												
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	102
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	1,365
Users	231	245	235	241	237	256	240	259	284*	253	266	249
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	2,996
Device Checkout	0	0	1	2	4	6	2	5	2	1	0	0
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	23

*began using computer software to track public computer use

Library
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Color Print Services	21											
YTD Color Print Services	21											
Copy/Print Services	2,080											
YTD Copy/Print Services	2,080											
Fax Services	44											
YTD Fax Services	44											
Notary Services	8											
YTD Notary Services	8											
Reference Transactions	367											
YTD Reference Transactions	367											
Scanning Services	35											
YTD Scanning Services	35											
Staff Supervised Volunteer Hours	13											
YTD Staff Supervised Volunteer Hours	13											
Test Proctor	0											
YTD Test Proctor	0											
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	18
YTD Color Print Services	28	60	97	131	147	494	517	545	550	559	567	585
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	1,197
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	17,146
Fax Services	90	71	74	142	94	68	75	128	100	93	77	45
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	1,057
Notary Services	2	1	2	1	3	8	7	7	3	5	9	17
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	65
Reference Transactions	221	248	346	275	213	273	352	379	239	329	220	235
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	3,330
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	27
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	419
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	21
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	271
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	0
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	3

Planning Commission Minutes
November 26, 2018

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Gerry Harris
Judy Horne
Howard Carter
Chad Ball
Bobby Wilson
Jay Moore

ABSENT

Toni Lindsey

City Employees Present: Ernie Penn, Mayor;
Melissa McCarville, City Business Manager; Steve
Tennant, City Attorney; Rick Bramall, City
Inspector, Chris Brackett, City Engineer

2. **Approval of Minutes:** October 22, 2018 Minutes were approved as written.

3. **Comments from Citizens:** Jim Duffy - 11324 Frisco Dr. (Valley View) - Mr. Duffy was concerned that flooding will be made worse on his property that is adjacent to land recently rezoned R-1 for a new development. He also was concerned for residents on Riviera where flooding has occurred before. There is a detention pond in the area that is not being maintained and “is a mess.” The City has received a grant for a water study to be done in that area and he asked the City to not approve any developments in that area until the flooding issues are fixed. Property values have decreased because of repeated flooding.

When Gerry Harris asked if the golf course owner had been contacted about the pond, Mr. Duffy said owner had been contacted but did nothing about it.

Jeff Oxford - 79 Jeannie: Mr. Oxford is president of the Farmington School District. He stated that he appreciates the City for the job they are doing. The school district is expanding and there are needs for new housing. Any growth in new school students means an increase in revenue for the school district.

Public Hearing:

4A. Final Plat for Farmington Heights Phase I, located at W. Sellers Rd.; property owned by Indian Territories, LLC presented by Ferdie Fourie of Civil Design Engineers, Inc.

Ferdie Fourie said the preliminary plat had been previously and there are no changes.

Public Comment: None

Comments from the City: Chad Ball was concerned about postponing the park construction of Phase I until Phase II is constructed since its completion time is unknown. Mr. Fourie estimated first homes in this development will be built by June or July 2019. As soon as Phase I is completed, they hope to begin Phase II.

Melissa McCarville noted that they must post bond before work begins on Phase I and if they do not complete the park work, City can do it. After much discussion it was mutually agreed that developer will go ahead and put in minimum requirements for the Phase I park area now.

Chad Ball inquired about street lights and Melissa said maintenance will be the City's responsibility; Melissa also said City can place "no parking" signs to restrict street parking.

City Engineer Chris Brackett presented a memo with conditions that must be met for Commission approval:

1. The required essential landscaping and infrastructure for the park must be completed prior to signature on the final plat or these improvements must be bonded.
2. The park must be deeded over to the city prior to any building permits being issued for the subdivision.
3. The developer has naming rights for the park, subject to the approval of the Planning Commission.
4. A one-year Maintenance Bond to the City of Farmington for all public improvements with the exception to the water and sanitary sewer improvements must be provided prior to the signatures on the Final Plat. The engineer must submit an itemized cost of these improvements for approval prior to obtaining the bond.
5. If the sidewalk construction is to be delayed until the home construction, then the developer shall provide an escrow account in accordance with Ordinance No. 8.1(C), 3(A). The engineer shall provide a cost estimate for the construction of the sidewalk for approval.
6. If the installation of the Street Lights has not been completed at the time of Final Plat signatures, then the developer shall provide the paid invoice from the electric company for these lights.
7. Provide one original and 6 copies of the recorded plat to the City.

Robert Mann called the question to approve the Final Plat for Farmington Heights Phase I. Upon roll call, the ayes were: Howard Carter, Jay Moore, Bobby Wilson, Judy Horne, Gerry Harris and Chad Ball absent; Toni Lindsey. Motion passed unanimously.

4B. Rezone request from R-1 to R-3 for 65 N. Double Springs Rd (Engles Park Subdivision); property owned by D & B of Northwest Arkansas as presented by Geoff Bates:

Wade Williams- Attorney for D & B of Northwest Arkansas was present to discuss the request. Robert Mann opened with the clarification that at this time they are only considering the rezoning of the land, not the preliminary plat.

Bobby Wilson noted that this had been presented to the Planning Commission before, was approved, and then sent to the City Council where the rezoning request died for lack of motion by the Council.

Gerry Harris expressed concerns about the 35' frontage requirement and although that is not what is being proposed by this developer, if development was not done and another developer put R-3 homes on this property, they could use the 35' requirement. She reminded Commissioners that there have been times where property was rezoned and then the development was not done and something completely different was put in the rezoned area.

Public Comment: Barbara O'Brien - 336 Ridgedale pointed out that the first notification was not correct, but was corrected later; she felt this mistake was not appropriate. She said a rezoning is to act as a buffer or transition to a different zoning. However, this rezone will be spot-zoning by putting R-3 in the middle of R-1. There is no harmony with that change in zoning. She was very concerned that traffic and noise will become part of this new development while people living in the area wish for quiet and stability. That is why they chose to live in Farmington. This was verified when the Enterprise Leader did a survey of residents in that area last year. It was unanimous that the citizens wanted to preserve the country feel and asked for it to stay R-1. This rezoning will change the character of the neighborhood.

Jessica Collins - 63 Sugar Pine: stated that added growth for the sake of growth is not what Farmington needs. She chose to move to Farmington to enjoy the country feel and it "feels like home". She was also very concerned her yard will no longer be safe for her children to play without supervision. Finally, she also had great concerns about traffic congestion.

Lee Lind - 97 Kimberly: He suggested that if this R-3 proposal was so nice, the developer and others representing this rezoning request should build and live there. Another concern was that with such small lots there would be a big increase in water runoff which would cause flooding. Also, he was concerned about people parking in the street which would restrict emergency vehicles and could be dangerous for children trying to cross the street.

City Attorney Steve Tennant said parking issues could be resolved if there is a POA and if there are restrictive covenants that prohibit street parking.

Melissa McCarville explained that "no parking" signs could be installed and police can then enforce street parking.

Ladeana Mullinix - 270 Wolfe Lane: She said Double Springs Road will not be able to handle this large increase in traffic because it is becoming increasingly congested and dangerous now.

Beau Collins - 63 Sugar Pine: stated he had moved back to Farmington for the quiet, "feels like home" atmosphere. He believes R-3 zone is totally inconsistent with surrounding area surrounded by R-1 homes in all directions. He agreed that traffic problems will be dangerously increased by this rezoning.

Mr. Geoff Bates said there are duplexes down the hill, north, on Double Springs. He mentioned that a PZD (Planned Zoning Development) would better determine what could be put into a development.

Comments from the City: Melissa stated that they have submitted everything required of them.

Gerry Harris expressed concerns about the 35' frontage requirement and although that is not what is being proposed by this developer, if development was not done and another developer put R-3 homes on this property, they could use the 35' requirement. She reminded Commissioners that there have been times where property was rezoned and then the development was not done and something completely different was put in the rezoned area.

Chad Ball mentioned that Double Springs will be a problem until improved and thought perhaps street improvements should be done first, before further development. He questioned why developer had to have R-3 zoning instead of R-1 or R-2. Developer said the size of land and land costs prohibited building R-1 and R-2 size homes.

Judy Horne stated she had done a lot of research into locations considered appropriate for R-3 type zoning. Consistently, R-3 type of zoning is recommended for urban renewal areas, urban core of a large metropolitan area, or other tightly circumscribed, high density areas. But Farmington is not considered "high density" or "urban".

Robert Mann called the question to approve the Rezone request for 65 N. Double Springs Rd. Upon roll call, the ayes were: Jay Moore, Chad Ball, Bobby Wilson; the no's were: Howard Carter, Judy Horne, Gerry Harris and absent; Toni Lindsey. With a 3 - 3 tie vote, Chairman Robert Mann voted "Yes" and the motion passed by a 4 - 3 vote.

4C. Preliminary Plat for Engles Park Subdivision located at 65 N. Double Springs property owned by D & B of Northwest Arkansas as presented by Geoff Bates:

After passage of the rezoning request in 4C., the Preliminary Plat for Engles Park was considered.

Bleaux Barnes – 1008 Blue Sky Road described the 25-lot subdivision plan which will be single-family homes but placed on lots with the smaller-size setback requirement of R-3. The smallest lot will be 5,403 square feet and the largest lot will be 12,510 square feet. Homes would be a minimum of 1700 – 1800 square feet. The resulting density will be 5.29 units per acre. He said the exterior of the homes would be 75% masonry, would have architectural shingles and 2-car garage. He estimated the price would be in the \$225,000 range. Mr. Barnes is willing to put up a Bill of Assurance for what he plans to do.

Public Comment: Barbara O'Brien - 336 Ridgedale: asked if these would be owner occupied or lease/rentals? Robert Mann explained that this cannot be determined by city. Bleaux Barnes said the homes were not intended for lease but they would have no control over someone buying a house and leasing it.

Comments from the City:

Gerry Harris asked about sidewalks. The developer was planning sidewalks on one side of street only and would be willing to then put sidewalk on one side of Double Springs Road, but the commissioners indicated sidewalk should be on both sides of the street within the development.

Chad Ball did wish to see a bill of assurance and protective covenants included with the final plat. Also, he asked that the landscaping on Double Springs be low for pedestrian and driver visibility and safety. Wade Williams, who was also present for Engles Park proposal, said they will set the landscaping back for safety.

Chad Ball inquired about the detention pond located in southeast corner of the development and it will be responsibility of the POA to maintain. It will be fenced and landscaped per the city's ordinance.

Judy Horne requested that construction crews be asked to leave as much of existing trees and understory as possible to provide an additional buffer to the people on Ridgedale Drive and other existing homes.

City Engineer Chris Brackett said the Preliminary Plat for the Engles Park Subdivision has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments:

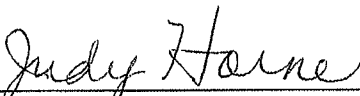
1. The fire hydrant locations shown on the plat and the utility plans must be reviewed and approved by the Fire Department.
2. No on-street parking will be allowed within the subdivision.
3. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any further construction activities.
4. Payment in lieu of Park Land Conveyance will be required for this subdivision. This fee will be \$600 per single family unit. (\$14,400).
5. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner, their engineering consultant, and their contractor responsible for the best management practices will be required to attend this conference.
6. After a final review set of plans and drainage report has been approved by Olsson, the applicant should submit to the City three (3) sets of full-size plans and two (2) sets of half-size plans, and two (2)

more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.

Robert Mann called the question to approve the Preliminary Plat for 65 N. Double Springs Rd contingent upon Chris Brackett's memo and Bill of Assurance. Upon roll call, the ayes were: Jay Moore, Chad Ball, Bobby Wilson, Howard Carter, Judy Horne, Gerry Harris and absent; Toni Lindsey. Motion passed unanimously.

Melissa McCarville reminded everyone that although this preliminary plat was approved at this meeting, it is still contingent upon the decision by the City Council at its December 10, 2018 meeting.

5. Adjournment: Having no further business, meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair